

**MY NOMINATED
TEACHER CONTACT**
during normal business hours:

Name:

Telephone:

School/TAFE/RTO:

FOR AN EMERGENCY
out of normal business hours:

Contact Name:

Telephone:

**IF YOU ARE INJURED
IN THE WORKPLACE**

- Seek first aid or medical help immediately.
- Contact your teacher and tell your parent.
- If out of hours, contact your emergency contact e.g. parent.
- If you see a doctor, as this will not be a Workers Compensation Claim, use your Medicare number. Ask for a medical certificate.

My Medicare No:

- As soon as you can, write a report of the incident as your teacher will need to know these details.

Work Placements in
CONSTRUCTION



**SAFETY &
EMERGENCY
PROCEDURES**

**STUDENT
CONTACT CARD**

PRIOR TO COMMENCING YOUR WORK PLACEMENT YOU MUST:

- ✓ HOLD A CURRENT WHS WHITE CARD
- ✓ COMPLETE A WORK PLACEMENT READY ACTIVITY AT SCHOOL WITH YOUR TEACHER
- ✓ PARTICIPATE IN A WORK SITE INDUCTION ON THE FIRST DAY
- ✓ WEAR PERSONAL PROTECTIVE EQUIPMENT INCLUDING HIGH VIS VESTS, CLOSED IN FOOTWEAR ETC.

DURING YOUR PLACEMENT YOU **MUST NOT** WORK IN THE FOLLOWING SITUATIONS:

- ✗ WHERE ASBESTOS IS PRESENT
- ✗ WHERE DEMOLITION WORK REQUIRES MORE THAN JUST SIMPLE STRIPPING OF WALLS
- ✗ IN TUNNELS AND OTHER CONFINED SPACES
- ✗ AROUND GAS OR ELECTRICAL INSTALLATIONS
- ✗ WHERE EXCAVATION WORK IS MORE THAN 1 METRE DEEP
- ✗ WHERE EXPLOSIVES ARE BEING USED
- ✗ ON STRUCTURES IN MARINE ENVIRONMENTS
- ✗ ROOFING WORK INCLUDING ROOF CAVITIES
- ✗ NEAR MOBILE PLANT OR TRAFFIC

SAFETY ADVICE

BE AWARE OF RISK AT ALL TIMES WHEN YOU ARE WORKING.

Ask for information, instruction, training and on-going supervision. This is especially important if you are asked to do an unfamiliar task or work on a new site.

Ask if you need PPE and if so, have someone show you how to use it.

Tell your workplace supervisor if you have any safety concerns. Concerns about safety at the workplace are legitimate and always need to be addressed to your satisfaction.

Take responsibility for thinking about work health and safety.

If in doubt ring your nominated teacher. Sometimes a concern might need to be followed up by your school or institute.

ARE YOU WORK PLACEMENT READY?

Find out at Go2workplacement.com