Large and Small Training Provider Selection Criteria

This document contains the selection criteria for the Large Training Provider and Small Training Provider applications.

The NSW Department of Education and Training (DET) conducts the NSW Training Awards each year to recognise outstanding achievement in the vocational education and training sector. The Awards reward and honour the achievements of students, training organisations, and employers.

All finalists will be invited to attend the Awards Presentation Dinner to be held at the Sydney Convention and Exhibition Centre, Darling Harbour on 10 September 2009 where the Minister for Education and Training will announce the winners.

Documents to be provided

The submission should comprise:

- Organisation Entry Form (fully completed and signed)
- A written submission (not exceeding 20 A4 pages including attachments) providing evidence against the assessment criteria below. Any relevant information which shows the quality of your achievements in vocational education and training may be provided (no videos, tapes or CDs please)

NB: Do not send originals as the Department is unable to return submissions.

Please provide:

- One unbound submission including any attachments; and
- Three unbound copies without attachments.

Photocopies are acceptable

SELECTION CRITERIA

The assessment criteria for these awards comply with those required for entry to the Australian Training Awards. This allows the winners’ submissions to be entered directly into the Australian Awards.

Section A

Provide an overview of the training* programme(s) delivered by your organisation, including objectives, a description of the environment in which the programmes are delivered and any specific challenges which have been encountered in the implementation of the training programme.

Section B

Criteria 1: Provide evidence of excellence, innovation and leading practice in your vocational education and training programmes and how the programmes contribute to national priorities of the training system.

Criteria 2: Provide evidence of how you strategically plan for the training delivered including client focus, systems for evaluation and improvement, relationships with enterprises and industries and strategies for delivering equity among under-represented client groups.

Criteria 3: Demonstrate how you identify and integrate local and regional issues into your training including effective partnerships and relationships with other professional and/or community organisations or groups.

Criteria 4: Provide evidence as to the effectiveness of these partnerships and relationships, including outcomes for students, your organisation and the partner organisation/s as well as the broader sector or industry.

* Nationally recognised training is training that results in a formal qualification or Statement of Attainment issued by a registered training organisation. The training must be based on a national training package or an accredited course. This includes New Apprenticeships and Traineeships.