This document contains the eligibility requirements and information on what happens with your nomination once it is submitted.

The NSW Department of Education and Training (DET) conducts the NSW Training Awards each year to recognise outstanding achievement in the vocational education and training sector. The Awards reward and honour the achievements of apprentices, trainees, students, training organisations, and employers.

All finalists will be invited to attend the Awards Presentation Dinner to be held at the Sydney Convention and Exhibition Centre, Darling Harbour on 10 September 2009 where the Minister for Education and Training will announce the winners.

State winners of the Apprentice, Trainee, School Based Apprentice, Aboriginal and Torres Strait Islander Student and Vocational Student awards will represent NSW at the Australian Training Awards to be held in Canberra on 19 November 2009.

**ELIGIBILITY**

Apprentices who entered the 2008 NSW Training Awards are not eligible to enter in 2009.

HSC students are not eligible to enter the apprentice category, but are encouraged to enter the School Based Apprentice of the Year category or VET in School Student of the Year category. Please refer to the eligibility criteria for these categories.

**Apprentice nominees**

- Candidates may only be nominated by either their registered training provider or employer
- Candidates must have training agreements registered with the NSW Department of Education and Training
- Apprentices must have completed or be due to complete their apprenticeship between 1 January 2009 and 31 December 2009
- Completion refers to the completion date on the training agreement

**ONCE THE NOMINATION IS SUBMITTED**

A letter confirming your nomination will be forwarded to you and your nominator within three weeks of receipt of your nomination.

Initial selection will be carried out in the regions covered by DET’s State Training Centres, according to the post code of the candidate’s employment address. For those employed by a Group Training Company, the host employers’ address will be used. Each region will select one apprentice to attend an interview in Sydney from which finalists will be selected.

All finalists will be invited to attend the Presentation Dinner for the announcement of the winner. For details on the regional events, please visit our website at [www.trainingawards.nsw.gov.au](http://www.trainingawards.nsw.gov.au)