NOMINATION GUIDELINES

- To nominate online, go to: https://detwww.det.nsw.edu.au/lists/directoratesaz/aet/calendar/index.htm
  NB: only available through the DET Staff Intranet

- Aboriginality: for awards where Aboriginality is a selection criterion, the following definition of Aboriginality applies:

  "The nominee must be of Aboriginal and/or Torres Strait Islander descent, the nominee must identify as Aboriginal and/or Torres Strait Islander and the nominee must be accepted as Aboriginal and/or Torres Strait Islander in the community in which they reside."

- Aboriginal TAFE Students in TAFE colleges, distance education, correctional centres, juvenile justice centres as well as NSW Government schools and independent schools* are eligible to be nominated.

- The 2011 TAFE NSW Gili Awards are presented for achievements in the 2010 calendar year.

- Nominees MUST fulfil all selection criteria related to the relevant category to be eligible for an award.

- Nominators MUST provide written support for their nominee against the award selection criteria, stating the reason/s why they have nominated the person/institute/community or Industry program. If written support is not submitted the nomination will be considered void. Written support must be within the word limit for each criteria.

- Nominations MUST include all nominator’s details on the Nomination Details Form (Appendix A)

- If nominating in multiple categories for one nominee, a separate submission MUST be completed for each nomination.

- Other attachments with a maximum of 2 x A4 pages can be included to support the nomination (excluding transcripts)

- Nomination documentation must be legible.

- Nominations MUST be sent to the Institute Aboriginal Education and Training Unit by the deadline otherwise nominations will not be accepted.

- Institute staff are required to check nominees transcripts (if applicable) prior to Institute Director endorsement.
• The best nomination in each category in each Institute (as endorsed by the Institute Director) will be forwarded to the Aboriginal Education and Training Directorate for the final round of culling to select the winner in that category across the State.

• Institutes can only submit one nomination per Gili Award category to the Aboriginal Education and Training Directorate.

Online Nominations
Nominations can be submitted online through the DET Gili Awards Website: https://detwww.det.nsw.edu.au/lists/directoratesaz/aet/calendar/index.htm. Once submitted the nomination will be forwarded through to the Institute Manager of Aboriginal Education and Training in your Institute.

Manual Nominations
Paper based nomination submissions will be accepted and can be posted or faxed to the Manager of Aboriginal Education and Training in your Institute.

What’s the process for nominations of State Office Staff?
Nominations for State Office staff must be endorsed by the nominee’s Manager/Director to be deemed eligible. Nominations can be submitted online or sent directly to the Aboriginal Education and Training Directorate.

Please Note:
Nominations (except for State Office Staff) sent directly to the Aboriginal Education and Training Directorate without endorsement by the Institute Manager of Aboriginal Education and Training, and Institute Director will not be accepted and will be considered void.

Where can I get further information regarding the nomination process?
If you have further queries please contact Darren Bell, Client and Community Contact Officer, Aboriginal Education and Training Directorate (02) 9244 5640.

When do the nominations close?
All nominations for the 2011 Gili Awards must be submitted online or received by Institutes by 5pm, Friday, 29 April 2011

Where do I send my completed nomination form/s?
All fully completed nomination forms can be submitted online or posted/faxed to the Institute Manager of Aboriginal Education and Training in your Institute (Appendix C).

When are Institute Shortlists due?
Institute endorsed nominations with cover sheet (Appendix B) need to be received by the Aboriginal Education and Training Directorate by 5pm Friday, 13 May 2011

*Students from non-Government schools must be enrolled in a TVET course through TAFE NSW only.*