DEPARTMENT OF EDUCATION AND TRAINING
TEACHERS' LOCALITY ALLOWANCE CLAIM FORM

INFORMATION FOR TEACHERS

⇒ Please read carefully information and definitions contained below.

⇒ Locality and related allowances are payable in accordance with Schedule 3 of the Crown Employees (Teachers in Schools and TAFE and Related Employees) Salaries and Conditions Award.

⇒ This form is used to claim allowances contained in Schedule C, Part A, B & C of the Award. (Climatic disability, Isolation from socio economic goods and services and Motor vehicle.)

⇒ The completed claim form should be forwarded to:

   Teacher Services Unit
   Locked Bag No 6
   HAMILTON DELIVERY CENTRE NSW 2303

⇒ Completed forms may also be faxed to Teacher Services Unit on 4929 2912. If forwarded by fax it is not necessary to send an original copy.

⇒ Enquiries should be directed to Teacher Services Unit by telephone on 132527.

⇒ Should personal circumstances change a new locality allowance claim for must be submitted. This applies in the case of any change, including where a dependent child reaches the age of sixteen or eighteen, completes school studies, or no longer resides with the teacher.

DEFINITIONS

The following definitions apply when completing this form:

"Dependent Child" means, unless otherwise defined, a child of which a teacher is a parent and who is resident with and wholly maintained by such teacher and either is under the age of sixteen years or is a full time student under the age of eighteen years or is completing their school studies up to and including Year 12.

"Dependent Partner" means a person who is resident with and substantially reliant upon a teacher for their financial support, being either the teacher's spouse or a person whom the Director-General is satisfied is cohabiting otherwise than in marriage with the teacher in a permanent de facto and bona fide domestic relationship.

"Single" means and includes a teacher who is a widow, widower, divorcée or teacher living separately and apart from their spouse.