### Student Welfare Breach

Student welfare related breaches include attempting to bypass filtering, accessing inappropriate sites, accessing hacking forums designed to share hacking information or other unacceptable action that breaches the [Laptop User Charter](#) and [Online Communication Services: Acceptable Usage for School Students](#).

#### Process:
- **Breach identified**  
  - Warning message  
  - Device possibly made inoperable  
  - DER Regional Manager notified
- **Regional DER Manager or delegate**  
  - Records breach  
  - Notifies school
- **Principal or delegate**  
  - Retrieves laptop  
  - Interviews student  
  - Student issued loan laptop pending investigation  
  - Parents notified
- **Laptop**  
  - Investigated  
  - Reimaged  
  - Returned to school
- **Principal**  
  - Notified of outcome  
  - Retrieves loan laptop  
  - Implements sanction where breach is found to have occurred  
  - Notifies parents
- **Student**  
  - No action  
  - or loss of laptop take home privileges  
  - and/or other school behaviour management processes  
  - and counselling on digital citizenship

### Asset Protection Breach

Serious asset protection breaches include modification of the device’s software or hardware which places the managed statewide DER technical solution in jeopardy. This is identified by Computrace and could result in the laptop being shutdown. Laptops will be recalled for investigation.

#### Process:
- **Breach identified**  
  - DER Regional Manager notified
- **Regional DER Manager or delegate**  
  - Records breach  
  - Notifies school
- **Principal or delegate**  
  - Retrieves laptop  
  - Interviews student  
  - Student issued loan laptop pending investigation  
  - Parents notified
- **Laptop**  
  - Investigated  
  - Reimaged  
  - Returned to school
- **Principal**  
  - Notified of outcome  
  - Retrieves loan laptop  
  - Implements sanction where breach is found to have occurred  
  - Notifies parents
- **Student**  
  - No action  
  - or loss of laptop take home privileges  
  - and/or other school behaviour management processes  
  - and counselling on digital citizenship